

POVERTY & THE ARTS

COMMUNITY ENGAGEMENT INTERNSHIP



Brief Description

Poverty & the Arts seeks a Community Engagement intern to assist with researching and communicating with local churches, artists and organizations, homeless nonprofits, and schools/universities to promote the mission of the organization. This is a unique opportunity to gain experience with an up-and-coming non-profit social enterprise, while helping to meet a critical community need. This intern will report to the Executive Director and Volunteer Engagement Committee Chair. Flexible hours will be arranged with the student or individual's schedule with a preferable range of 10-15 hours per week.

Salary/Course Credit

This is an unpaid internship and does not guarantee employment upon completion. We will work with the college or university to meet the requirements of course credit if possible. The student is responsible for securing and coordinating all information if course credit is needed.

Job Responsibilities

- 2 days/wk open the studio for an entire shift
- Research, log, and reach out to galleries, local coffee shops, and community organizations to coordinate exhibitions for our artists
- Research and log vendor booth opportunities throughout the semester
- Research, log, and reach out to universities about our mission and volunteer/internship opportunities
- Research, log, and reach out to local homeless and poverty organizations to recruit new artists
- Research, log, and reach out to churches to set up presentations about our mission
- Send current list of volunteers email reminders of upcoming events and orientations
- Work with Executive Director and Volunteer Engagement Committee Chair to help lead monthly volunteer orientation for new volunteers

Qualifications

- Strong written and verbal communication required
- Laptop required
- Detail orientated; Must be able to define and work toward deadlines
- Ability to multitask and work under minimal supervision
- Supports the mission & goals of Poverty & the Arts

About Poverty & the Arts

Poverty & the Arts is a social enterprise 501c3 nonprofit that provides opportunities for artists overcoming homelessness to engage in creative outlets, earn income through selling artwork & merchandise, develop entrepreneurial and professional skills, and build community relationships. **All internship positions are unique opportunities to meet, create, and build meaningful relationships with people who are overcoming homelessness.**

To apply for the community engagement internship for Poverty & the Arts, please submit resume and cover letter to Nicole Brandt at nicole@PovertyandtheArts.org.

